



ON HOW TO FILL IN THE ONLINE PROPOSAL

REMINDER

Scientific programme: it should be original, ambitious and ideally spread out throughout the semester, as far as the calendar enables this (your events are taking place in parallel with other events in the CIRM calendar). It should always be planned in collaboration with the local project holder and organized if you wish with other organizers of your choice (from Marseille and from anywhere you wish). Please ensure that there is an appropriate demographic balance in the scientific and organizational committees, speakers, participants (gender, experience, geographical spread, etc.) in all events.

Financial support:

Traditional sponsors since 2013 (starting date of the Jean-Morlet Chair) include:

- AMU for the salary of the Chair
- CIRM & LabEx CARMIN for a subsidy of up to 40 participants/week in the Conference + up to 40 participants/week in the Research School + full subsidy of up to 3 people in each Research in Pairs.
- Institut ARCHIMEDE subsidizes a number of participants in the larger events.
- Ville de Marseille (the City of Marseille) supports the 'Programme of Invitations' to extend full invitations (which may include travel reimbursement)

Remember that some events at CIRM are normally not subsidized at all by CIRM, e.g., the workshops. Funds must therefore be found elsewhere. These may include local Aix-Marseille departmental funding (*I2M*, *FRUMAM* or *ARCHIMEDE*); national CNRS-GDR funding; NSF funding; ERC grant support; and other external funding from abroad and from other agencies. The programme of invitations may also be used to support some guests in the workshops.

The Organization of the semester: the team at CIRM is available onsite and online to give information and support before, during and after the semester. However, it must be remembered that, as a scientific operation, this semester remains the responsibility of both the Chair and Local project holder (+ the teams of associated organizers). All must be completely involved from the start in tasks that include looking for additional funding, identifying and contacting tentative speakers and participants, putting together the scientific programme and provide descriptions that can be used for the dedicated website, drawing up the schedules in the Intranet for organizers, collecting abstracts, deciding on lists of participants, attributing funding in the intranet and forwarding any other information that will enable CIRM to communicate professionally on all events and advertise on international platforms.

THE ONLINE PROPOSAL SECTIONS

The application form is in English. It can be filled in gradually and saved by either or both researchers involved and should reach CIRM by the absolute deadline. NB: a few days before is better to avoid 'last minute' technical hitch and stress.

GENERAL TITLE OF THE PROPOSED RESEARCH PROJECT

Make sure to communicate with the local project leader to choose the title and know which email address you provide the very first time you fill in the form. This will ensure that you have both access the form. Press 'Save and Exit' to be able to save, come back and modify until the deadline.

GENERAL THEME

You can choose the MSC area codes included in the programme.

IDENTIFICATION OF THE VISITING CHAIR HOLDER & IDENTIFICATION OF THE LOCAL PROJECT HOLDER

This proposal will be reviewed by the international scientific committee at CIRM, the Directors of the local mathematics departments and federation - and possibly by other experts in the chosen field. It is important to complete all sections (in English) and include detailed information.

Complete the details requested in the form then please add for each person:

- An updated Curriculum Vitae/ Resume (pdf file)
- An updated List of publications (pdf file)

Note that you can replace any uploaded document by uploading a new one. Note that all uploaded documents must carry a different name.

Note that files should have short names and weigh 5Mo maximum each.

PROPOSAL SUMMARY

Please upload a general summary giving enough detailed information so that the evaluation Committee understands what your semester plans to cover. This summary should of course be consistent with the oral presentation that you will be asked to record for the committee, and with the final project carried out at CIRM should the proposal be selected.

SCIENTIFIC PROGRAMME

The scientific programme is built around the usual type of activities held at CIRM (e.g., conferences, research schools, workshops, research in pairs, education-outreach). The events shall normally take place at CIRM on the Luminy Campus, as the idea is to make full use of our excellent residential facilities. Of course, some events may need to move on to a hybrid or totally virtual mode if conditions make travelling to Marseille risky or impossible (health hazard, lockdown periods, etc). As the position of Visiting Professor is granted for 6 months, the Chair may want to take part in other events organized outside the framework of the Chair, either in association with local mathematics departments or with other groups or centres. PhD advising or masterclasses are other possibilities. Although CIRM actively encourages this type of collaborations, note that it cannot unfortunately subsidize these events using the Jean-Morlet Chair funds.

Please comment on how you would propose to run the scientific events in your semester, should all or part of your proposed semester at CIRM be impaired by a pandemic or other event preventing travel to CIRM for yourself, and all or the large majority of participants.

CONFERENCE & RESEARCH SCHOOL (large events)

- Duration: normally 5 days
(generally: arrival on Sunday evening, programme ending on Friday with the possibility of overnight stay till Saturday morning paid by participants).
- Participants: you should plan over 60 people onsite in order to receive the CIRM subsidy of 40 stays (for information, lecture rooms A1 & A2 can sit up to 100 participants; the restaurant can host 140 people and the hotel can welcome 120 people (some accommodation is shared). The Conference should feature many experts in the subject while the Research School should put the emphasis on the invitation of young researchers. Please always consider an appropriate demographic balance in the choice of speakers and participants (gender, experience, geographical spread etc.)
- Scientific and organizing committees: the form asks you to type in the names and affiliations of other potential organizers as well as of a scientific committee that can vouch for the importance and quality of the proposed event. If space is lacking you can of course include more information in the pdf. description.
- Other funds available outside CIRM: as mentioned, up to 40 non-local participants may be fully supported by CIRM in terms of residential costs (accommodation and meals) but not travel. For the remaining participants, external funds must be found (this funding should of course be arranged with the Local project leader who may have access to departmental or project funds). Applications should be prepared early on in order to obtain university, departmental and other types of funding, including applying to national ANR, GDR (CNRS), Labex ARCHIMEDE, as well as to European or other international grant providers, such as ERC, EMS, NSF, Clay, Simons funds. We ask you to please identify potential and definite sponsors in your application, and think about the amount you will request.

Useful information to help you plan your budget: Note that the average cost of one week's board and lodging at CIRM is around €530 per week. For local participants – who are not residents - each meal taken at CIRM costs around 18€, which they can pay themselves or which can be paid through an additional budget. CIRM does not charge any registration fee for events but teams of organizers can organize this themselves if they wish.

- Tentative main guest speakers: please type the names and institutions of potential speakers in the form. If space is lacking you can of course include more information in the pdf. description.
- Overall description: we ask you to upload a detailed scientific description of the event, putting the titles in English and, if possible, in French, at the top, followed by the suggestion of 3 different weeks for holding the event. Just above the detailed description, please include a short but catchy summary in English that CIRM may use on the Jean-Morlet Chair website, as well as on other communication material.

WORKSHOP I & WORKSHOP II optional (medium-sized events)

- Duration: up to 5 days but can be less
(generally: arrival on Sunday evening)
- Participants: Up to 40 people. Note that CIRM cannot offer an individual bedroom to each participant, as workshops run alongside larger conferences and research schools where accommodation is also needed. One way to offer single accommodation to your participants is to assign some funding from your "Programme of invitations" funds and subsidize lodging outside CIRM.

- Scientific and organizing committees: the form asks you to type in the names and affiliations of other potential organizers as well as of a scientific committee that can vouch for the importance and quality of the proposed event. If space is lacking you can of course include more information in the pdf. description.
- Tentative main guest speakers: please type the names and institutions of potential speakers in the form. If space is lacking you can of course include more information in the pdf. description.
- Other funds available outside CIRM: external funds are necessary to be able to organize at least 1 and maybe 2 workshops. You may also use the 'Programme of Invitations' (€20,000) to cover some costs, but CIRM expects teams to actively look for additional funding, including from abroad, since the Chair is an international programme. (EMS, Clay, NSF, FWF, Foundation Compositio, etc.)

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RESEARCH IN PAIRS I & RESEARCH IN PAIRS II (optional) (small-sized events)

- Duration: 1 or 2 weeks (or between 7 and 15 days in total).
The idea is to work on a project (such as putting the final touches to an article, discussing a paper, writing chapters of a book etc., starting a new collaborative project etc.).
- Participants: up to 3 external participants + the Chair and/or the Local project holder
- Dates: Propose 3 sets of possible dates at the top of your description file. It is usually easier for CIRM to accommodate these small-sized events, although you should note that dates will need to be finalized early to ensure that studio accommodation is indeed available!
- Funding: CIRM provides full subsidy for residential costs (accommodation in studios and meals at the restaurant Monday to Friday for non-local guests. At week-ends, the Research in pairs participants can cook in their studios. The chair and local project holder pay for their own meals at the reduced rate. If a participant is a local mathematician, meals can be charged to the "Programme of Invitations" at the normal rate (around €15 a meal). Up to two Research in pairs events can be covered by CIRM funding. Additional Research in pairs meetings can of course be organized and can be covered by the "Programme of invitations". Note that you may want to refund travel expenses to Research in pairs participants. This can be done through the "Programme of invitations" grant. Note that the "Programme of Invitations" is not meant to be used as funding for restaurants and/or other outings since meals can be offered onsite during the week and facilities are provided in studios for week-end cooking.
- Online description: Please describe the various Research in pairs meetings you intend to organize in sufficient details for the rapporteurs to get relevant information about the work intended. It can also be useful for the scientific committee to have access to the CVs of the chosen guests (indicate websites).

PROGRAMME OF INVITATIONS

Alongside the substantial residential subsidy offered by CIRM for the majority of participants in the planned events (40 places for the Conference and 40 places for the Research School > board and lodging paid), CIRM also wishes to support invitations of guest researchers you want to invite during your semester. We hope that this special support of €20,000/semester can be maintained in the coming years, but candidates need to be aware that it is subject to funds being made available in each yearly budget. CIRM has pledged to have at least €10,000 available for each semester in any case. Please check this with the International Coordinator around 12 months before the start of your semester.

This special funding is intended for the invitation of international researchers (professors, researchers, post-doctoral researchers, doctoral students etc.) who would really add to or benefit from the proposed programme of activities during that semester. The recipients are chosen by the Chair / Local project leader. The guests may be entitled to a 'Full' invitation for the whole duration of their visit (this may include accommodation, meals and/or travel costs between home and Marseille – you decide!). The invitations, which can be of varied lengths too, may be repeated.

Accommodation can be reserved onsite at CIRM (early booking is essential) or can be privately arranged outside CIRM, at a hotel or other type of accommodation that can deliver an invoice. €125 per day maximum (for accommodation & meals) can be refunded. Please note that CIRM cannot pay upfront nor can it refund anyone else but the people who used the accommodation and paid for it themselves. Chair laureates should not pay upfront for guests, as CIRM will not be able to refund you. Note that original receipts will have to be produced by the guests to claim any refund. Finally, please note that this programme of invitations is not meant for the Chair or local project holder to travel away or pay for external conference fees, accommodation etc. It is meant for incoming invitations.

ACCOMMODATION

A house was totally renovated in 2013 to give laureates the opportunity to live onsite at CIRM. It is totally equipped and can host a couple (and a baby). It is also possible of course to live outside the campus. In that case, and if you use public transport, note that the monthly travel pass can be subsidized at 50% by the employer (AMU).

ADDITIONAL INFORMATION

Please add a general description of the whole programme of events and comment on the impact of your proposal. Include information on any local outreach activity you would be willing to develop (Masterclasses, PhD support, outreach towards undergraduates, talks to the local community of researchers, educational or artistic projects, etc.).